

# Intern

InSight Telepsychiatry – Finance

## Position Summary

InSight Telepsychiatry is looking for an ambitious and entrepreneurially-minded individual, who has an interest in working with a rapidly growing telehealth organization. This position will primarily support the finance department. The ideal candidate will have strong Excel skills and be eager to learn about the business planning that goes into supporting a growing company. The finance team's intern will collaborate with a national team of colleagues and gain valuable work experience. This position is paid and course credit is available.

## Organization Overview

InSight is the leading national telepsychiatry service provider organization with a mission to increase access to quality behavioral health care through telehealth. InSight's behavioral health providers bring care into any setting on an on-demand or scheduled basis. With over 18 years of telepsychiatry experience and an active footprint in telepsychiatry-related advocacy, InSight is recognized as an industry thought-leader. InSight is the telemedicine arm of the CFG Health Network, a behavioral health organization that delivers onsite services across the spectrum of care. These roots in onsite care influence InSight's approach to appropriate, quality services delivered through telehealth.

[www.InSightTelepsychiatry.com](http://www.InSightTelepsychiatry.com)

## Job Responsibilities

- Help to utilize and refine pipeline tools
- Research and analyze market opportunities
- Create department-wide resources and standards
- Review contracts for accuracy and consistency
- Work with other departments on budget forecasting and planning
- Help to draft and report on the viability, stability and profitability of projects
- Assist with consolidating financial forecasts and determining budget variances
- Prepare and analyze standard reports
- Calculate future metrics
- Track relevant data in systems and databases
- All other duties as assigned

## Job Requirements

- Undergraduate student in junior or senior year
- Course experience in business, accounting and/or finance
- Excellent skills in Excel
- Strong verbal and written communication skills
- Demonstrated ability to work independently and meet deadlines
- Organization and time management skills
- Comfortable working with a remote team
- Interest in telehealth and behavioral healthcare
- Ability to multitask

## Logistics

- Position available immediately

- Position based in Marlton, NJ
- Paid hourly, 15+ hours per week
- Opportunity for flexible schedule options
- Reports to InSight's Financial Analyst

To apply, please send your resume and a customized cover letter to [recruiting@in-sight.net](mailto:recruiting@in-sight.net).

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.*

EOE M/V/F/D