

Clinical Education Specialist

InSight Telepsychiatry – Internal Operations

Position Summary

InSight Telepsychiatry is seeking a clinical education specialist to work with the internal operations team in Marlton, NJ and connect regularly to a national team of colleagues. This person will help develop clinical chart best practice initiatives, offer clinical chart review and conduct EMR trainings for our providers on the EMRs at new and existing partner sites. The clinical education specialist will be responsible for analyzing provider charts and establishing documentation improvement education plans with our providers. They will also collaborate with our partner sites to ensure provider productivity is maximized and delivery of patient care is not hindered by facility specific EMR challenges. This position will also serve as the education expert for analyzing provider workflows as related to EMR capabilities, developing instructional material and optimizing end-user support courses for provider EMR usage. We are looking for an energetic team member with excellent technical skills, a positive personality and a desire to educate within healthcare. This person reports to the internal operations director.

Organization Overview

InSight is the leading national telepsychiatry service provider organization with a mission to transform access to quality behavioral health care through innovative applications of technology. InSight has two decades of experience with telepsychiatry, and serves hundreds of organizations across the country with its on-demand, scheduled, connected services and Inpathy divisions. InSight is uniquely positioned to offer scalable telepsychiatry services in settings across the continuum of care. InSight has a diverse provider team, a robust internal infrastructure and a history of adapting its programs to fit the needs of a variety of different settings and populations. www.InSightTelepsychiatry.com

Job Responsibilities

- Review health system charts for clinical documentation appropriateness and opportunities for improvement
- Be responsible for the FPPE and OPPE process of InSight on-demand providers
- Facilitate and actively participate in scheduled chart review meetings
- Effectively work with Associate Medical Director on clinical documentation improvement initiatives
- Collaborate continuously with our partner sites regarding both chart review and EMR training initiatives
- Develop ongoing instructional material for providers on EMR requirements by partner site
- Generate instructional flows in relation to EMR systems within our partner sites
- Request and maintain up-to-date partner site EMR access/education
- Establish a working rapport with IT from partner sites to resolve all EMR and technical issues
- Conduct and/or facilitate EMR trainings to providers
- Develop and utilize a train the trainer model whenever possible
- All other duties as assigned

Job Requirements

- Bachelor's degree
- Excellent technical skills
- Experience in various EMR systems such as Cerner, Epic, Powerchart, Meditech, AllScripts
- 3-5 years of healthcare-related work experience

Ideal Candidate

- Healthcare background
- RN or licensed healthcare professional
- Behavioral health experience
- Experience with Smartsheet
- Telehealth or telemedicine experience
- Looking for a place to grow both professionally and personally
- Experience working with a rapidly growing organization

Logistics

- Position available April 1, 2018
- Position located out of Marlton, NJ
- Full-time with opportunity for telework/flexible schedule options
- Reports to Internal Operations Director

To apply, please send your resume and a customized cover letter to recruiting@in-sight.net.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and climb or balance. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

EOE M/V/F/D