

DATA & ANALYTICS MANAGER

InSight + Regroup – Project Management Office

Position Summary

InSight + Regroup is seeking a Data & Analytics Manager who will work to increase the use of operational, financial, clinical, and other data to enable InSight + Regroup to better achieve our mission and vision. You will work closely with SVP Strategy, Analytics, and Project Management to develop mid- to long-term strategies related to operational, financial, clinical and other data.

Organization Overview

InSight + Regroup is the leading and largest telepsychiatry service provider in the US with a mission to transform access to quality behavioral health care. InSight + Regroup serves hundreds of organizations and individuals in various settings across the continuum of care with its on-demand, scheduled services and direct-to-consumer (Inpathy) divisions. Given its size, diversity of services and extensive experience and expertise, InSight + Regroup is uniquely positioned to enable scalable telepsychiatry programs across the care continuum. As an industry thought leader, InSight + Regroup has helped shape the field, define the standard of care and advocate for improved telepsychiatry-friendly regulations. To learn more, visit www.InSightTelepsychiatry.com and www.RegroupTelehealth.com.

Job Responsibilities

- Execute all daily, weekly and monthly tasks critical to InSight + Regroup’s data analytics function. This includes:
 - Maintaining a diagram/index of all data systems and the data within those systems
 - Developing and implementing approaches, policies and standards to ensure data integrity is maintained and that any inaccurate data is uncovered and corrected
 - Serving as the company’s “go-to” expert on our data architecture including understanding the details for all key data elements
 - Building, maintaining, and continuously improving both live dashboards and weekly/monthly/quarterly/yearly data reports
 - Managing the “Monthly Business Review” process and similar company-wide review of data for management and planning purposes
 - Understanding the use of the dashboards and reports in the day-to-day operations of the business. Identifying areas where use is not optimized, understand root causes, and develop plans to address
 - With support from technology team, where needed, serving as admin/super-user for data analytics systems such as our business intelligence platform (e.g., Tableau, Qlik)
 - Identifying opportunities for developing and implementing data-driven business optimizations (e.g., automated tasks, triggered alerts, error-checking)

- Work with leaders and departments to plan and execute projects that will drive improved performance through the implementation of data-focused systems, process, and resources

Job Requirements

- Bachelor's degree required; 2 - 5 years of relevant work experience, ideally as data analyst/associate or management consulting analyst/associate
- Strong data analytic capabilities including experience with data collection, manipulation, cleaning, analysis and visualization. Exceptional excel skills including high level of expertise at pivot tables and excel functions
- Experience and strong skills in creating data-centric deliverables (e.g., PowerPoint decks, dashboards, reports) that enable better, more efficient executive decision-making and drive business optimization. This includes strong abilities in data visualization (for example creating graphs, heatmaps, charts, and dashboards)
- Experience with Tableau or Qlik or similar business intelligence platforms is strongly preferred
- Experience and/or interest in data architecture design and data strategy
- Problem-solving and collaboration around complex challenges
- Excellent organization, time management and multitasking skills
- Strong communication and interpersonal skills
- Ability to assess needs related to the job function and create new processes, documents, structures and systems accordingly

Ideal Candidate

- Very strong computer skills with ability to pick up new applications quickly
- Experience working with multidisciplinary teams and diverse groups; independent worker, self-starter
- Strong interest in impacting the future of behavioral health in the US

Logistics

- Position available immediately
- Position based in Chicago, IL
- Full-time employment
- Reports to the SVP Strategy, Analytics, and Project Management

To apply, please send your resume and a customized cover letter to InSightHR@in-sight.net.